



**Checklist for a German National Visa**  
**-family reunion for parent to German child-**

**Please make sure that you present all the documents applicable as per the checklist when taking your appointment at VFS Global/ the competent German Mission. Failure to do so may result in our inability to process your application and you having to book a new appointment.**

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid <b>passport</b> (issued within the last 10 years and valid for at least another year as of date of visa application; passports with observations regarding name, date of birth, place of birth and sex cannot be accepted); passport must have at least two empty pages
<input type="checkbox"/>	<b><u>Application form, declaration form and contact information form</u></b> duly filled & signed
<input type="checkbox"/>	<b>Personal cover letter</b> explaining the exact purpose and duration of stay
<input type="checkbox"/>	<b>Copy of the <u>first</u> and <u>last</u> page and <u>all</u> pages containing entry stamps/visas of your passport</b> (A4 size copy)
<input type="checkbox"/>	<b>Child's birth certificate</b> , if applicable
<input type="checkbox"/>	<b>Copy of child's passport, if available or other parent's passport</b> (A4 size copy)
<input type="checkbox"/>	<b>Certificate of residence ("Meldebescheinigung")</b> of the child or parent living in Germany, <u>not older than 6 months</u>
<input type="checkbox"/>	<b>Proof of parentage of child</b> <ul style="list-style-type: none"> <li>- <b>Acknowledgement of paternity</b>, if parents were not married to each other when the child was born</li> </ul> Or <ul style="list-style-type: none"> <li>- <b>Proof of marriage of parents</b>, please refer to checklist for family reunion for spouses</li> </ul>
<input type="checkbox"/>	<b>Declaration of joint custody</b> , if parents are not married
<input type="checkbox"/>	<b>Applicant's birth certificate</b> issued under the "Births and Deaths Registration Act, 1969"
<input type="checkbox"/>	<b>School certificate</b> : matriculation certificate <u>or</u> Middle School Board Certificate <u>or</u> school leaving certificate including the date of birth
<input type="checkbox"/>	<b>Proof of Residence in India</b> : Aadhaar Card <u>or</u> Ration card of the applicant covering the past 4 years <u>or</u> Voter's ID
<input type="checkbox"/>	<b>2 passport photographs</b> according to biometric specifications, not older than 6 months

Please prepare two identical application sets consisting of copies of the above-mentioned documents and bring all your original certificates along. Please DO NOT staple any documents.

In case a document is not set up in German or English, it has to be submitted together with a notary attested English translation.

Please note that the German Missions reserve the right to ask for additional documents or to initiate a further investigation of certificates, for which additional fees would be charged. [Click here](#) to find out about the charges for the verification.

As your application will also be forwarded to the competent immigration authorities in Germany, **processing will take at least three months**. Please be informed that regular **status enquiries during the first three months after submission of your application will not be answered**.

Please ensure that you have family health cover. Until health cover has been established you might want to take a travel health insurance (Kindly refer to [www.india.diplo.de/visa](http://www.india.diplo.de/visa) to find out about the travel health insurances accepted).

Submission of the above-mentioned documents does not guarantee that a visa will be granted. Submission of incomplete documentation or refusal to appear for a visa interview will delay your application and may result in the rejection of your application.

For further information please refer to <https://india.diplo.de/in-en/service/-/2288440>

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