



**Checklist for a German National Visa**  
**-family reunion for children to join one or both parents in Germany-**

**Please make sure that you present all the documents applicable as per the checklist when taking your appointment at the competent German Mission. Failure to do so may result in our inability to process your application and you having to book a new appointment.**

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid <b>passport</b> (issued within the last 10 years and valid for at least another year as of date of visa application; passports with observations regarding name, date of birth, place of birth and sex cannot be accepted); passport must have at least two empty pages
<input type="checkbox"/>	<b>Application form, declarations form and contact information form</b> duly filled and signed
<input type="checkbox"/>	<b>Personal covering letter from the parents</b> explaining the exact purpose and duration of stay
<input type="checkbox"/>	<b>Copy of <u>all</u> pages of your passport</b> (A4 size copy)
<input type="checkbox"/>	<b>Copy of <u>all</u> pages of parents' passport</b> (A4 size copy)
<input type="checkbox"/>	<b>Certificate of residence ("Meldebescheinigung")</b> of the parent(s) living in Germany, <u>not older than 6 months</u>
<input type="checkbox"/>	<b>Copy of parents' residence permit ("Aufenthaltstitel")</b> , if applicable
<input type="checkbox"/>	<b>School certificates</b> mentioning parentage and date of birth
<input type="checkbox"/>	<p><b>Proof of marriage of parents:</b></p> <p>a) if the marriage was performed according to the Hindu Marriage Act:</p> <ul style="list-style-type: none"> <li>- marriage registration certificate</li> <li>- temple certificate from the Mandir/Gurudwara</li> <li>- conversion certificate, if applicable</li> <li>- several photographs showing that the essential rites have been performed</li> </ul> <p>b) if the marriage was performed according to Shariat Law:</p> <ul style="list-style-type: none"> <li>- Nikahnama</li> <li>- Marriage registration certificate</li> <li>- Conversion certificate, if applicable</li> <li>- Several photographs (i.e. bridal couple signing the Nikahnama, Qazi, witnesses)</li> </ul> <p>c) if the marriage was performed according to Special Marriage Act ("Court Marriage", "Civil Marriage")</p> <ul style="list-style-type: none"> <li>- Certificate of Marriage according to Section 13 Special Marriage Act</li> <li>- Photographs of marriage or function</li> </ul> <p>d) if the marriage was performed according to the Christian Marriage Act:</p> <ul style="list-style-type: none"> <li>- Marriage certificate issued by licensed Church</li> <li>- Conversion certificate, if applicable</li> <li>- Photographs of marriage or function</li> </ul> <p>e) if the marriage did not take place in India or in Germany : marriage certificate with apostille</p>
<input type="checkbox"/>	<b>Birth certificate</b> issued under the "Births and Deaths Registration Act, 1969"
<input type="checkbox"/>	<b>Divorce judgment and decree of parents</b> , if applicable
<input type="checkbox"/>	<b>Death certificate of parent</b> , if applicable
<input type="checkbox"/>	<p><b>Only in case of family reunion with a non-German parent in Germany:</b></p> <p><b>If the other parent continues to reside permanently in India</b>, parent in Germany needs to prove <b>sole custody</b> (e.g. <b>custody order in divorce decree, custody decree</b>) if parents are</p>

	divorced, OR if parents are still married, <b>declaration of consent to be signed by parent remaining in India</b> in person at the German Mission.
<input type="checkbox"/>	<b>Proof of German knowledge (C1 level)</b> For minors aged 16 and above, if they apply for a family reunion with a non-German / non-EU national
<input type="checkbox"/>	Copy of the valid <b>employment contract and salary slips of the last three months</b> of the parent living in Germany, mandatory if parent is an EU citizen (except German citizen)
<input type="checkbox"/>	<b>4 passport pictures</b> according to biometric specifications, not older than 6 months
<input type="checkbox"/>	<b>Visa fee</b>
<input type="checkbox"/>	<b>Fee for verification of documents</b> , unless all documents have been verified before.  <a href="#">Click here</a> to find out about the charges for the verification of all documents of Indian origin.  The verification procedure will be initiated and carried out by the Embassy or the locally competent Consulate. The process of verification takes between 8 to 12 weeks.

Please prepare two identical application sets consisting of copies of the above-mentioned documents and bring all your original certificates along. Please DO NOT staple any documents.

**Minors have to be accompanied by their legal guardian or third person duly authorized by the legal guardian by presenting a written authorization attested by a German notary public together with a valid photo-ID.**

In case a document is not set up in German or English, it has to be submitted together with a notary attested English translation.

Please note that the German Missions reserve the right to ask for additional documents or, in rare cases, further investigations of certificates, for which additional fees would be charged.

As the application will also be forwarded to the competent immigration authorities in Germany, **processing will take at least three months**. Please be informed that regular **status enquiries during the first three months after submission of your application will not be answered**.

Please ensure that you have family health cover through your parent. Until health cover has been established you might want to take a travel health insurance (Kindly refer to [www.india.diplo.de/visa](http://www.india.diplo.de/visa) to find out about the travel health insurances accepted).

Submission of the above-mentioned documents does not guarantee that a visa will be granted. Submission of incomplete documentation or refusal to appear for a visa interview will delay your application and may result in the rejection of your application.

For further information please refer to <https://india.diplo.de/in-en/service/-/2288440>

updated 19 December 2019