



Vacancy Note

Assistant Cook for the German Ambassador's Residence

The German Embassy announces a vacancy as of **15th August 2018**.

Job Description

- Assists in the preparation of food, menus and recipes in accordance with Standard Food Service Policy
- Assists with planning of meals and menus according to requirements and size of functions
- Participates in maintaining established standards of sanitation, safety, food preparation and storage as instructed by the Residence Manager and Head Chef (i.e. storage of food and supplies in appropriate areas; washing dishes; cleaning refrigerators, stove, bins, cupboards and other kitchen equipment and utensils; sweeping and mopping kitchen floors).
- Substitutes for the Head Chef in his absence.
- Maintains cleanliness and hygiene in the kitchen area.
- Takes over cleaning of other areas of the Residence as assigned by the Residence Manager.
- Performs other duties whenever required, as assigned by the Residence Manager.
- Keeps flexibility for overtime work during parties and as per requirement.
- Assures personal cleanliness and hygiene.
- Shows punctuality, honesty and commitment to work.

Candidate Profile

The successful candidate must:

- Have 12th grade education
- Have an apprenticeship in Food Production
- Have a long standing and wide experience as a cook
- Have a good command of English and Hindi
- Have good interpersonal skills
- Be organized, flexible, adaptable, reliable and efficient.

Applications

Applications with CV, 1 recent photograph, proof of qualifications, proof of identity, 2 reference letters and a brief letter explaining eligibility for the position should be forwarded to the following address by **3rd August 2018**:



Embassy
of the Federal Republic of Germany
New Delhi

Administrative Officer
“Application Assistant Cook”
Embassy of the Federal Republic of Germany
6/50 G, Shanti Path, Chanakyapuri
New Delhi-110021.

— **Only short-listed candidates will be notified.**