



10th of August 2021

Jurisdiction:

Chhattisgarh, Goa, Gujarat, Madhya Pradesh, Maharashtra, the union territories of Damman and Diu and the union territories of Dadra and Nagar Haveli

Attestation of Documents

NEW SERVICE (Embassy and Consulate General Mumbai and Chennai jurisdictions only)

Now you can have copies of your relevant documents for submission in Germany attested from your competent German Mission in an easy, swift process via VFS

[Book your appointment](#) with VFS.

At the time of your appointment, please present:

- your passport and copy,
- proof of need of attestation (e.g. letter from German university, medical council, etc.),
- your original documents and copies at the attestation service counter at VFS.

VFS will then prepare your documents and collect the attestation fees (additional service and handling charges as applicable), send your set of documents to the German Mission and return the attested copies to you via courier Service.

Documents required

- Valid passport
- All original documents that need to be attested
- As many copies of all documents as required (front and back side, unstapled)

Fees (for everyone except students)

A minimum fee of 10 EUR (approx. 800 INR depending on the exchange rate) is charged per document to be attested. The exact fee depends upon the number of pages to be attested. The above-mentioned fee is charged for documents that comprise up to ten pages. Any additional page will be charged 1 EUR (approx. 100 INR depending on the exchange rate). The fee is to be paid in cash in Indian Rupees.

Attestation of documents required for studies in Germany

A student intending to study in Germany is entitled to a maximum of three sets of documents free of charge. Apart from the documents mentioned above, applicants must present the following:

- Proof of residence in the jurisdiction of the Consulate (e.g. recent enrolment letter of a school, college or university, lease agreement, passport or Aadhaar Card)
- Copy of correspondence with the intended universities
- List of required documents given by the university

First 15 pages of first three sets are free of charge. If however the number of pages is more than 15, from the 16th page onwards, the charges for 1-10 pages are 10 Euros (i.e. you have to pay 10 Euros for attestation from 16th page up to 25th page). From 26th page onwards, one Euro for each page will be charged. The Vfs will inform any charges that must be paid to the consulate to the applicants. The charges mentioned is the fee structure for the German Consulate.

Since the documents are accepted at the VFS application centre, additional service and handling charges will be applicable for anyone who wants to avail the attestation service, even for students eligible for the free sets.

Students who have already submitted their three sets in the past will NOT be eligible for free sets.

Please note that we DO NOT attest translations, ORIGINAL Transcripts and electronic copies of the documents.

Only the documents which are sent in original to us will be attested by us

Kindly present your application form or admission letter as a proof, when asked for it.

Please note:

1. Any person failing to present a proof of residence cannot be attended.
2. In case no proof of intention of studying in Germany is being submitted, the above-mentioned fees will be charged.