



March 2021

Jurisdiction:  
Andhra Pradesh, Telangana, Tamil Nadu, Puducherry

## Attestation of Documents

Upon presentation of the originals, copies can be attested by the German Consulate General in Chennai. A copy of a non-authenticated document cannot be certified.

### **Documents required**

- valid passport and actual proof of residence in the jurisdiction of the Consulate General in Chennai (e.g. Aadhar Card, EB card, rental agreement etc.) and a copy of the valid passport and proof of jurisdiction
- all original documents that need to be attested and as many copies of these documents (front and back side, unstapled!)
- proof of need of attestation (e.g. letter from German university, correspondence with the concerned German authority etc.)

### **Fees**

A minimum fee of 10 EUR (approx. 900 INR, depending on the exchange rate) in case of Latin alphabet, e.g. English language, and 15 EUR (approx. 1,400 INR) in case of non-Latin alphabet, e.g. Tamil language, is charged per document to be attested. The exact fee depends upon the number of pages to be attested. The above mentioned fee is charged for documents that comprise up to ten pages. Any additional page will be charged at 1 EUR in case of Latin alphabet (approx. 100 INR depending on the exchange rate) and at 1.5 EUR in case of non-Latin alphabet.

The fee is to be paid in cash in Indian Rupees or with credit card (MasterCard or Visa). A student applying for studies in Germany is entitled to a maximum of three sets of documents free of charge.

### **Please note:**

In case no proof of intention of studying in Germany is being submitted, the above-mentioned fees will be charged.

### **Procedure**

With your health and safety in mind, you can now have copies of your relevant documents attested from the Consulate General in Chennai for submission in Germany in an easy, swift process via our service provider VFS: Book your appointment with VFS <https://visa.vfsglobal.com/ind/en/deu/apply-for-certification-service>. At the time of your appointment, please present the documents required at the VFS attestation counter. VFS will then prepare your documents and collect the attestation fees (additional service and handling charges as applicable), send your set of documents to the German Embassy and return the attested copies to you via courier service.

Any person failing to present a proof of residence in the Consulate General's jurisdiction cannot be attended.