



### Checklist for a Sea Farer

**Please make sure that you present all the documents applicable as per the checklist when taking your appointment at VFS Global/ the competent German Mission. Failure to do so may result in our inability to process your application and you having to book a new appointment.**

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid <b>passport</b> (issued within the last 10 years and valid for at least another year as of date of visa application; passports with observations regarding name, date of birth, place of birth and sex cannot be accepted); passport must have at least two empty pages
<input type="checkbox"/>	<b>Application form, declaration form and contact information form</b> duly filled & signed
<input type="checkbox"/>	<b>Personal covering letter</b> explaining the exact purpose and duration of stay
<input type="checkbox"/>	<b>Copy of the first and last page and all pages containing entry stamps/visas of your passport</b> (A4 size copy)
<input type="checkbox"/>	<b>Guarantee letter from the principal or shipping agent in Germany:</b> Guarantee letter which confirms that the principal or shipping agent will assume liability in accordance with § 66 to 68 of the AufenthG for the full period of the visa validity <b>Has to mention a boarding date NOT earlier than 6 weeks after visa appointment</b>
<input type="checkbox"/>	<b>Invitation letter from the employer</b> <ul style="list-style-type: none"> <li>• Invitation letter has to explicitly mention the ship on which the applicant will start working</li> <li>• Declaration from the employer that the ship will not be changed during the visa process or prior to arrival in Germany.</li> </ul>
<input type="checkbox"/>	<b>Proof of Residence in India:</b> Aadhaar Card or Ration card of the applicant covering the past 4 years or Voter's ID
<input type="checkbox"/>	<b>Ship Register</b>
<input type="checkbox"/>	<b>Employment Contract containing the following information:</b> <ul style="list-style-type: none"> <li>• Compliance and guarantee of the minimum wage law in Germany</li> <li>• Countries in which the work will take place</li> <li>• Working Hours</li> <li>• Off days and periods of rest</li> <li>• Name of the ship</li> <li>• Ships route /Sections of the river</li> </ul> <p>Separate confirmation by the employer for every point not mentioned in the contract</p>
<input type="checkbox"/>	<b>2 passport pictures</b> according to biometric specifications, not older than 6 months
<input type="checkbox"/>	<b>Health Insurance for the entire duration of the contract (travel health insurance not accepted)</b>
<input type="checkbox"/>	<b>Visa fee</b>

Please prepare two identical application sets consisting of copies of the above-mentioned documents. Please DO NOT staple any documents.

In case a document is not set up in German or English, it has to be submitted together with a notary attested English translation.

Submission of the above-mentioned documents does not guarantee that a visa will be granted. Submission of incomplete documentation or refusal to appear for a visa interview will delay your application and may result in the rejection of your application.

For further information please refer to <https://india.diplo.de/in-en/service/-/2288440>

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