

Application for a national visa Employment as seconded staff (ICT Card, Personalaustausch)

For the application you require the following documents:

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid passport (issued within the last 10 years and with at least two empty pages)
<input type="checkbox"/>	Application form & declaration (in accordance with Section 54 of the Residence Act) duly signed (2 copies)
<input type="checkbox"/>	Declaration for Additional contact and legal representation information (2 copies)
<input type="checkbox"/>	3 current, identical biometric passport photos
<input type="checkbox"/>	Copy of your passport's data page (A4 size copy) (2 copies)
<input type="checkbox"/>	Annexure for employment visa – two completed copies
<input type="checkbox"/>	Deputation letter from the Indian branch of your company
<input type="checkbox"/>	Confirmation letter from the German branch of your company
<input type="checkbox"/>	“Declaration regarding a contract of employment” (Erklärung zum Beschäftigungsverhältnis), completed and duly signed by the employer
<input type="checkbox"/>	Additional form B to the „Declaration regarding a contract of employment“ (Zusatzblatt B) to be completed and signed by the German branch of the company
<input type="checkbox"/>	For ICT card : copies of relevant academic or vocational qualifications
<input type="checkbox"/>	If applicable: Pre-Approval by the Federal Employment Agency
<input type="checkbox"/>	Curriculum Vitae
<input type="checkbox"/>	Confirmation of health insurance and/or Travel Health Insurance

All documents need to be presented in original plus TWO copies (A4 size).

Please note that the German Mission in India reserves the right to request additional documents.

The submission of the above-mentioned documents does not guarantee that a visa is granted. Submission of incomplete documentation or refusal to appear for a visa interview may result in the rejection of your application. Making untrue statements and/or handing in documents that do not reflect the truth will result in a rejection of your application