



**Checklist for a German national visa - employment –**  
**(Blue Card - § 18 b II AufenthG)**

Before filling out the application form and booking an appointment, please prepare **2 identical sets** of the following documentation for your visa:

<input checked="" type="checkbox"/>	
<input type="checkbox"/>	Valid <b>passport</b> (issued within the last 10 years and valid for at least another year as of date of visa application; passports with observations regarding the front data page cannot be accepted) with at least two empty pages
<input type="checkbox"/>	<b><u>Application form</u></b> & declaration (in accordance with Section 54 of the Residence Act) duly signed (2 copies)
<input type="checkbox"/>	<b><u>Declaration</u></b> for Additional contact and legal representation information (2 copies)
<input type="checkbox"/>	<b>Copy of your passport's data page</b> (A4 size copy) (2 copies)
<input type="checkbox"/>	<b><u>Annexure</u></b> for employment visa (2 copies)
<input type="checkbox"/>	Employment contract with a company in Germany
<input type="checkbox"/>	<b>CV and job description</b> (one page only)
<input type="checkbox"/>	<b>Proof of qualification and experience certificates for future employment in Germany</b>
<input type="checkbox"/>	<b>“Declaration regarding a contract of employment”</b> ( <b><u>Erklärung zum Beschäftigungsverhältnis</u></b> ); has to be filled and signed <b>by the employer</b> . <b>Original</b> along with 2 copies need to be submitted.  To obtain a Blue Card, there are certain Salary limits that have been set by the German Ministry of Home Affairs. The minimum Annual Gross Salary to obtain a Blue Card for the year 2023 is as follows: <ul style="list-style-type: none"><li>• 45.552 € for Natural Scientists, Mathematicians, Engineers, Doctors and IT professionals (also known as MINT professions)</li><li>• 58.400 € for all other professions</li></ul>
<input type="checkbox"/>	<b>Proof of qualification</b> and experience certificates for future employment in Germany
<input type="checkbox"/>	<b>Proof of recognition of your academic qualification in Germany:</b> <b>(For more detailed info, please check <a href="http://www.erkennung-in-deutschland.de">www.erkennung-in-deutschland.de</a>)</b> <ul style="list-style-type: none"><li>- 2 copies from the <a href="http://Anabin website">Anabin website</a> of the recognition of the <u>academic degree</u> as well as the <u>University</u>  <b>Or</b>  if the University is not recognized or / and the degree is not equivalent to a German academic degree (not mentioned as “H+”, “entspricht” or “gleichwertig”):</li><li>- <b>Original</b> and 2 copies of the recognition (“Zeugnisbewertung”) of the non-german degree by the Central Office for Foreign Education, ZAB (<a href="http://Zentralstelle für ausländisches Bildungswesen">Zentralstelle für ausländisches Bildungswesen</a>).</li></ul> <b>Or</b>  <i>(For certain Regulated professions, a professional practice license is required like for medical doctors, engineers etc. A complete list of such professions can be found with the German Labour Office (<a href="http://Bundesagentur für Arbeit">Bundesagentur für Arbeit</a>) or with the <a href="http://EU Commission">EU Commission</a>)</i>

	- Professional practice license (Berufsausübungserlaubnis) issued by the relevant recognition body in <b>Original</b> and 2 copies (For example, for medical professionals, decision of the licensing authority in the federal territory (Zusicherung der Berufsausübungserlaubnis, Approbation) i.e. granting of medical license by the medical council is required)
<input type="checkbox"/>	- Pre-approval by the Federal Employment Agency NOT APLICABLE if your salary is above 58.400 € annually (!) You are not required to hand in any letter from the Federal Employment Agency in this case. Your visa does not need to be approved by this agency. (in any other case – i.e. MINT- professions with an annual salary above 45.552 € - pre-approval by the Federal Employment Agency is also not mandatory. It can however shorten the time to process your application significantly)
<input type="checkbox"/>	- For applicants who are 45 years old or more and whose yearly salary is below 48.180,-- €: document of proof of adequate contribution to a German Pension fund / pension insurance.
<input type="checkbox"/>	<b>3 passport pictures</b> according to biometric specifications, not older than 6 months
<input type="checkbox"/>	<b>Visa fee of 75 € payable in INR only (pls. check our <a href="#">website</a> for payment options and applicable exchange rate)</b>
	<b>Certificate about compulsory health insurance (Gesetzliche Krankenversicherung) from German employer valid from date of employment.</b> <b>Please note: If not already included in the compulsory health insurance a separate travel health insurance has to be presented for the time frame from arrival in Germany until beginning of employment (see below)</b>

Please prepare two identical application sets with the above-mentioned documents and bring your original certificates as well as your original employment contract along. Please DO NOT staple any documents.

Please note that the German Missions reserve the right to ask for additional documents or the verification of certificates, for which additional fees would be charged.

In case of visa approval, you will be requested to present a **travel health insurance** (Kindly refer to [www.india.diplo.de/visa](http://www.india.diplo.de/visa) to find out about the travel health insurances accepted).

Submission of the above-mentioned documents does not guarantee that a visa is granted. Submission of incomplete documentation or refusal to appear for a visa interview may result in the rejection of your application.

( ) The application is complete

( ) The application is incomplete (missing documents marked)

I was informed that my application is incomplete. I understand that handing in an incomplete application can lead to visa refusal. I insist on handing in my incomplete application.

(Place and Date, Signature)

as of Jan 2023