



Consulate General
of the Federal Republic of Germany
Kolkata

Gz.: Vw-1-110.00

August 1st, 2022

One Team – Worldwide

The Consulate General of the Federal Republic of Germany in Kolkata

is seeking to fill a full-time position (48 hours/week) for a locally hired

driver for the official vehicles of the Consulate General

starting on 1 October 2022 (initially limited to 2 years).

The position will mainly comprise the following tasks:

- Driving tasks
- Maintenance tasks
- General administration tasks

Minimum qualifications and requirements:

General:

- Language skills: Native-level fluency in Hindi and/or Bengali, good in English
- Ability to work in an international environment
- Valid driving license
- Good driving skills
- Willingness to drive outside the usual working hours
- Full Covid 19-vaccination
- Capacity to work in a team, flexibility, resilience and organization skills
- Discretion, flexibility and reliability

Additional beneficial qualifications:

- Experience as driver in a similar position

The Consulate General offers a full-time, unlimited position (48 hours/week) for a locally hired driver. Contract conditions and compensation are based on local law, per the standard employment agreement for non-diplomatic staff at the German foreign missions in India and on the corresponding pay scale.

Following selection, the successful candidate must demonstrate good health (through a medical examination by the Consulate General's partner physician) prior to hiring. A personal background check and security clearance will also be carried out. Your readiness to assist in these procedures is assumed.

Applicants who are not Indian citizens must have a valid work permit. A sponsorship by the Consulate General is not possible.

Please send your complete written application along with the following documents:

- Driving license
- Letter of application/motivation (maximum 1 page)
- Recent photograph
- Curriculum Vitae (in table form)
- Proof of school-leaving certificate
- Where applicable, references/letters of recommendation
- Where applicable, proof of trainings or similar
- Copy of passport or documented proof of submission of passport application and, if applicable, work permit

by 10 August 2022.

by mail or e-mail

to the Consulate General of the Federal Republic of Germany, Attn.: Ms. Dressel, 1, Hastings Park Road, Alipore, Kolkata 700 027;

e-mail: info@kalkutta.diplo.de

Please note that the Consulate General will consider complete and timely applications only. Neither will confirmation of receipt be sent, nor will application documents be returned. The Consulate General will contact only those candidates who are invited to a personal interview.

Unfortunately, the Consulate General cannot reimburse travel expenses incurred in connection with the interview.

For further information about the Consulate General, please visit us at: www.kalkutta.diplo.de

Information about data privacy rights pursuant to Article 13 of the EU General Data Protection Regulation can be found at: <https://india.diplo.de/in-en/datenschutz>