



### Checklist for a Sea Farer

**Please make sure that you present all the documents applicable as per the checklist when taking your appointment at VFS Global/ the competent German Mission. Failure to do so may result in our inability to process your application and you having to book a new appointment.**

<input type="checkbox"/>	Valid <b>passport</b> (issued within the last 10 years and valid for at least another year as of date of visa application; passports with observations regarding name, date of birth, place of birth and sex cannot be accepted); passport must have at least two empty pages
<input type="checkbox"/>	<a href="#">Application form</a> , <a href="#">declaration form</a> and <a href="#">contact information form</a> duly filled & signed
<input type="checkbox"/>	<b>Personal covering letter</b> explaining the exact purpose and duration of stay
<input type="checkbox"/>	<a href="#">Additional questionnaire</a> duly filled & signed
<input type="checkbox"/>	<b>Copy of the <u>first</u> and <u>last</u> page and <u>all</u> pages containing entry stamps/visas of your passport</b> (A4 size copy)
<input type="checkbox"/>	<b>Guarantee letter from the principal or shipping agent in Germany:</b> Guarantee letter which confirms that the principal or shipping agent will assume liability in accordance with § 66 to 68 of the AufenthG for the full period of the visa validity <b>Has to mention a boarding date NOT earlier than 6 weeks after visa appointment</b>
<input type="checkbox"/>	<b>Invitation letter from the employer including the following information:</b> <ul style="list-style-type: none"> <li>• Ship on which the applicant will start working</li> <li>• Confirmation that the ship will not be changed during the visa process or prior to arrival in Germany.</li> </ul>
<input type="checkbox"/>	<b>Proof of Residence in India:</b> Aadhaar Card or Ration card of the applicant covering the past 4 years or Voter's ID
<input type="checkbox"/>	<b>Ship Registration Certificate</b>
<input type="checkbox"/>	<b>Employment Contract</b>
<input type="checkbox"/>	<b>Separate information from the employer on the following details (if not already included in the work contract):</b> <ul style="list-style-type: none"> <li>• Weekly Working Hours</li> <li>• Off days and periods of rest</li> <li>• Confirmation that salary will comply with the German Minimum Wage Law (MiLoG)</li> <li>• Name of the ship</li> <li>• Route of the ship detailing which countries the ship will frequent for how long</li> <li>• Port of boarding</li> </ul>
<input type="checkbox"/>	<b>Questionnaire for Seafarers (duly filled out)</b>
<input type="checkbox"/>	<b>2 passport pictures</b> according to biometric specifications, not older than 6 months
<input type="checkbox"/>	<b>Health Insurance for the entire duration of the contract</b>
<input type="checkbox"/>	<b>Travel Health Insurance covering the period between entering Germany and the beginning of work contract</b>
<input type="checkbox"/>	<b>Visa fee</b>

Please prepare two identical application sets consisting of copies of the above-mentioned documents. Please DO NOT staple any documents. In case a document is not set up in German or English, it must be submitted along with a notary attested English translation.

Submission of the above-mentioned documents does not guarantee that a visa will be granted. Submission of incomplete documentation or refusal to appear for a visa interview will delay your application and may result in the rejection of your application. For further information, please refer to <https://india.diplo.de/in-en/service/-/2288440> .